



Welcome and Thank You for requesting more information regarding financial assistance for the city of Grand Prairie Arts, Parks, and Rec summer recreational camps. The City of Grand Prairie Community Development Block Grant provides public services funds to eligible non-profit organizations for the provision of programs and services to low to moderate income Grand Prairie residents. CDBG funds can be used to address a range of housing and community development eligible activities. As you move through your application process and have any questions please email Jennifer Colon, Youth Recreational Coordinator for Camp Epic at [jwcolon@gptx.org](mailto:jwcolon@gptx.org).

**Please review our Frequently Asked Questions to further assist you.**

Question: When does the financial aid window open?

**Applications can be submitted March 1<sup>st</sup>, first come, first served.**

Question: When does camp registration open?

**Registration opens April 1<sup>st</sup>/10:00am for Members & Nonmembers.**

Question: Will I need to pay for my registration fee and first week of camp tuition?

**Yes, you will need to pay for registration fee and first week of camp tuition. Registration fees are nonrefundable, however the first payment will be debited to any additional weeks selected.**

Question: Where do I go to register for camp?

**[www.jointheepic.com/camps](http://www.jointheepic.com/camps)**

Question: How do I register for camp?

**1) Prior to registration day go to the link above and create an account if you have not done so already, if you already have an account but do not know your login info please contact**

**[jwcolon@gptx.org](mailto:jwcolon@gptx.org).**

**2) Select only the weeks your child(ren) will attend camp, up to 10 weeks. Please note any weeks not cancelled by May 19<sup>th</sup>, will access a cancellation fee.**

**3) Submit your payment.**

Question: When will my application be approved?

**All financial aid applications will be approved by May 1<sup>st</sup>, 10:00am.**

Question: Do I have to be a Grand Prairie resident to apply?

**Yes, all applicants must be residents of Grand Prairie.**

Question: I live in Grand Prairie, but my child is zoned for Arlington ISD, can I apply?

**Yes, both Dallas and Tarrant Grand Prairie residents may apply?**

Question: I recently moved in with family/friends who live in Grand Prairie can I apply?

**Yes, you must show additional documentation however, a lease agreement with all persons residing in the home and proof of attendance in a Grand Prairie ISD school must be provided. Additional documents may be requested.**

Question: I own my home and do not have a lease or mortgage can I still apply?

**Yes, you must provide alternate documentation, including a notarized letter stating the above and a copy of your paid Grand Prairie property taxes for the year.**

Question: I co-parent my child(ren) through a court ordered custody agreement, my child(ren) only leave with me 50% of the summer can I apply.

**Yes, you must be a resident of Grand Prairie, additional documentation may be requested.**

Question: My adult children attend college and do not live in Grand Prairie during the school year, must I include them in my household?

**Yes, you must include them if they return to your residence during breaks and summer, you must also provide proof of enrollment from the college.**

Question: Must all members of my household submit a copy of their ID/Driver's License?

**Yes, all members of the household, 18 and over, must submit documentation.**

Question: Must I submit a copy of social security cards for all household adults and children?

**Yes, due to the nature of this being a government grant, all household members and recipients of the grant must provide documentation.**

Question: When does my application get approved?

**Applications are approved once all documentation has been received. Incomplete applications will delay approval of your application and increase the chance of financial aid being awarded to applicants that have sent in all required documentation.**

Question: How much will financial assistance cover?

**Your copay will be determined by your income, financial assistance may cover 25%, 50%, or 75%.**

Question: How will I be contacted on the decision of my application?

**You will be contacted through email; please be sure your email is correct and up to date. The email will include denial or approval of application and reason why if application was denied.**

Question: I am not a member of The Epic can I still apply?

**Yes, however, you must apply for an Epic membership for your child(ren) or family and be a member prior to registering for summer camp. You may purchase a membership for just the 3 months of camp. Please inquire with Epic Guest Services.**

Question: Do I have to pay for the Epic membership?

**Yes, you may contact Epic Guest Services for information and financial assistance information.**

Question: Do I need to provide lunch or is it included in the financial assistance?

**Yes, parent/guardians must provide a daily lunch and additional snacks your child would need, a non-refillable water bottle is also recommended.**

**SECTION III**

**CDBG CHECKLIST FOR AGENCY MONTHLY AUDIT**

Client Name: \_\_\_\_\_

Client Address: \_\_\_\_\_

Total Number of Family Members: \_\_\_\_\_ Adults (18 and Over): \_\_\_\_\_ Children: \_\_\_\_\_

**I. INCOME VERIFICATION**

\_\_\_\_ Current Check Stubs (2 consecutive months)

\_\_\_\_ Employment Verification

\_\_\_\_ Affidavit of Non-Employment (if applicable)

\_\_\_\_ Social Security Award Letter or Pension/Retirement Statement

\_\_\_\_ Other Income (SSI, Child Support, etc.)

Is client and family below the Income Limits (please refer to income limits sheet)?

Yes \_\_\_\_ or No \_\_\_\_

If answer is no, what administrative action will be done to stop services?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**II. RESIDENTIAL VERIFICATION**

\_\_\_\_ Utility Bill **Must have Grand Prairie Address**

\_\_\_\_ Lease Agreement or Mortgage Statement **Must have Grand Prairie Address**

**III. PERSONAL IDENTIFICATION**

\_\_\_\_ Driver's License or ID **For All Household Members 18 and up**

\_\_\_\_ Social Security Card **For All Household Members Living in the Home**

Does Client have sufficient documentation to continue services and ensure they are meeting CDBG requirements? Yes \_\_\_\_ or No \_\_\_\_

Certified by: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION II**



Applicant Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Grand Prairie, TX 7505 \_\_\_\_\_

County: \_\_\_\_\_

\* TOTAL NUMBER OF FAMILY MEMBERS \_\_\_\_\_

(Include Yourself, Spouse, Children, etc.)

Last Name	First Name	Age	Gross Monthly Income	Source

**All Household Members and Income (Including applicant)**

Total **MONTHLY** Household Income: \$ \_\_\_\_\_ Total **ANNUAL** Household Income: \$ \_\_\_\_\_

\*\*PERSONAL INFORMATION: (Check one in each item. Information for Federal Reporting Purposes)

a.  MALE  
 FEMALE

b.  WHITE  BLACK/AFRICAN AMERICAN  BLACK/AFRICAN AMERICAN & WHITE  
 ASIAN & WHITE  ASIAN  AMERICAN INDIAN/ALASKAN NATIVE  
 NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER  
 AMERICAN INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AMERICAN  
 AMERICAN INDIAN/ALASKAN NATIVE & WHITE  
 BALANCE/OTHER

c. ETHNICITY  HISPANIC  NON-HISPANIC  
d. DISABLED  YES  NO  
e. IS OWNER/BORROWER WOMAN HEAD OF HOUSEHOLD  YES  NO

**Certification:**

I certify that the information I am providing is true and could be subject to verification at any time by a third party. I also acknowledge that the provision of false information could leave me subject to the penalties of Federal, State, and local law.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



---

## AFFIDAVIT OF NON-EMPLOYMENT/NO INCOME

---

Applicant

---

Social Security#

Instructions: All members (age 18 and older) of household applying for assistance through the CITY OF GRAND PRAIRIE RECREATION CENTERS PROGRAMS are required to verify all income received. If any member of the applicant household, including the head of household, claims no income, he/she must read the following statement and complete the form below with all necessary information and signature(s).

.....

I, \_\_\_\_\_ am not employed at this time and do not have a personal continuing source of income.

I have been unemployed from \_\_\_\_\_ to \_\_\_\_\_.

I UNDERSTAND THAT, IN THE CASE OF ANY MIS-STATEMENTS OF “no income”, I may be liable for the full value of the financial assistance received.

---

Signature

---

Date

**WARNING: Section 1001 of Title 18 of the U. S. Code makes it a criminal offense to make willful statements of misrepresentation to any Department or Agency of the United States Government as to any matter within its' jurisdiction.**